

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
HIGHLAND AREA SENIOR CENTER  
187 WOODCREST DRIVE  
MONDAY, SEPTEMBER 16, 2024  
6:30 PM**

**NOTE:** This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- A. **MOTION** – Approve Minutes of September 3, 2024 Regular Session (attached)

**PROCLAMATION:**

Pro Tem Mayor Peg Bellm will read a document proclaiming the week of September 17 through 23, 2024 as Constitution Week

**PUBLIC FORUM:**

- A. Citizens' Requests and Comments:
1. Veterans Day Parade – Special Event Application – Kenny Kapp, Representative (attached)
  2. HHS Homecoming Parade – Special Event Application – Clint Hamilton, Representative (attached)
  3. St. Paul Catholic School Fall Festival – Special Event Application – Haidee Todora, Principal (attached)

**Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.**

- B. Requests of Council:

- C. Staff Reports:

**NEW BUSINESS:**

- A. **MOTION** – Approve Notice of Municipal Letting, Bid #PW-09-24, Public Works Building Roof Replacement (attached)
- B. **MOTION** – Bill #24-91/RESOLUTION Authorizing and Directing Application to the 2024 Cycle 16 Illinois Transportation Enhancement Program (ITEP) for Assistance, for The Purpose of Design and Construction of a Shared Use Path for Use by Both Bicyclists and Pedestrians from the Elementary School to the New Primary School along Lindenthal Avenue, Park Hill Drive, and Poplar Street as well as Within Easements on Both School District and VFW Owned Property (attached)
- C. **MOTION** – Bill #24-92/RESOLUTION Making Separate Statement of Findings of Fact in Connection With Ordinance Granting Special Use Permit for a Short-Term Rental Within the R-1-D Single Family Residence District at 608 Pine Street, With Conditions as Listed on the Combined Planning & Zoning Board's Advisory Report, (PIN # 02-2-18-32-19-404-023) (attached)

**Continued**

D. **MOTION** – Bill #24-93/ORDINANCE Granting a Special Use Permit to Kim and Clint Hamel to allow a Short-Term Rental within the R-1-D Single Family Residence District at 608 Pine Street, With Conditions as Listed on the Combined Planning & Zoning Board’s Advisory Report, (PIN # 02-2-18-32-19-404-023) (attached)

E. **MOTION** – Bill #24-94/RESOLUTION Approving Preliminary Plat for Tut Properties Inc., for Tut Industrial Park, With Conditions as Listed on the Combined Planning & Zoning Board’s Advisory Report, PPN: 01-2-24-03-00-000-029, 01-2-24-03-00-000-030, 01-2-24-03-00-000-031, 01-1-24-03-00-000-010 (attached)

**REPORTS:**

A. **MOTION** – Accepting Expenditures Report #1274 for Aug. 31, 2024 through Sept. 13, 2024 (attached)

**EXECUTIVE SESSION:**

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

**ADJOURNMENT:**

**Continued**



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, September 16, 2024.

**BE ADVISED** this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

**Directions for Public Monitoring of Highland City Council Meetings:**

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 867900**

This will allow a member of the public to hear the city council meeting.

**Note:** This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens' portal on the city's website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.